



## **NWJC Joint Tourism Commission**

**Meeting: January 21, 2021**

**11:05AM**

- Present Members: Mr. Carlstedt, Ms. Carpenter, Mr. Cobb, Mr. Fain, Ms. Ostendorf & Mr. Vinson
- Absent Members: Ms. Trainor
- Staff: Mr. Pearson

Meeting called to order by Chairperson, Mona Ostendorf at 11:05 AM

- Ms. Ostendorf asked the Commission to review and approve the minutes from the December 10, 2020 meeting.
  - Motion made to approve the minutes by Mr. Carlstedt
  - Mr. Fain seconded the motion, minutes were approved.
- Mr. Pearson presented the financials ending December 31, 2020.
  - Ms. Ostendorf asked for a motion to approve the financials for December 31, 2020.
    - Motion made by Mr. Cobb
    - Motion seconded by Mr. Vinson, motion carried
- Mr. Pearson presented the accounts payable for a total of \$31,763.14 including bills, payroll and advertising.
  - Ms. Ostendorf asked for a motion to approve the accounts payable
    - Motion made to approve the accounts payable by Mr. Carlstedt
    - Seconded by Mr. Vinson, motion carried.
- Mr. Pearson presented his report to the board, discussing social media, COVID-19 updates, office updates and upcoming event opportunities. Pearson and Cobb also discussed details of PPP loans for DMO's and for board consideration.
  - Mr. Carlstedt made a motion to explore further information and to apply for a PPP loan if the tourism commission is eligible.
  - Mr. Fain seconded the motion, motion carried.
- Ms. Ostendorf asked for the board to review the JCOTRT grant request for the fiscal year 2021-22 and further discussion.
  - Mr. Carlstedt made the motion to grant JCOTRT for \$350.00 a month for a total of \$4,200 for the fiscal year 2021-22.



- Ms. Carpenter seconded the motion, motion carried.

Mr. Carlstedt announced the next commission meeting will be February 18, 2021.

- Ms. Ostendorf asked for a motion to adjourn the meeting at 11:52am
  - Motion to adjourn meeting by Mr. Carlstedt
  - Seconded by Mr. Fain, motion carried.