



NWJC Joint Tourism Commission

Meeting Minutes: Special Called

June 28, 2018

Present Members: Mr. Cobb, Mr. Pearson, Mr. Quigg, Mr. Vinson and Ms. Warren

Absent Members: Mr. Carlstedt & Mr. Fain

Attendees Present: Mr. McDonald

- Meeting called to order at 11:04AM by Mr. Cobb.
- Public Request:
- Mr. Cobb asked the commission to review and approve the minutes from May 28, 2018 meeting.
 - o Motion made to approve the minutes by Ms. Warren
 - o Motion seconded by Mr. Quigg, motion carried unanimously
- Ms. Warren presented financials for period ending May 31, 2018. Checking Account \$50,279.09, Savings Account \$150,471.48 and the Certificate Account of \$100,000.
 - o Mr. Quigg made the motion to approve the financials seconded by Mr. Vinson. The motion passed unanimously.
- Ms. Warren presented the bills for a total \$9,656.08
 - o Mr. Quigg made a motion to approve the bills, seconded by Mr. Vinson. Motion passed unanimously.
- Funding request by Judy Woolum – More Tales Event in Wilmore, KY was tabled until next meeting.
- Ms. Warren presented the proposed fiscal budget for the NWJC Tourism Commission for July 1 2018 until June 30, 2019 fiscal year.
 - o Mr. Quigg made the motion to approve the 2018-19 fiscal year budget.
 - o Mr. Vinson seconded the motion, motion carried unanimously
- Ms. Warren asked the board to approve the authorization for the chairman to sign the KLC Trust Participation Agreement.
 - o Mr. Vinson made the motion to approve the authorization
 - o Motion seconded by Mr. Quigg, motion carried
- Ms. Warren updated the board on the completion of the Kentucky Sales and Use Tax.
- Ms. Warren asked the board for the authorization of the treasurer to engage in audit services with Craft, Noble & Company.
 - o Mr. Vinson made the motion for the treasurer to engage in audit services with Craft, Noble & Company.
 - o Mr. Quigg seconded the motion, motion carried.



- Mr. Cobb discussed with the board the closing of CAL and redirecting funds towards KCAL Old Time Radio.
 - o Ms. Warren made the motion to terminate the funds allocated to CAL and redirect the funds of \$500.00 a month to KCAL Old Time Radio to continue paying rent for the space starting July 1, 2018.
 - o Mr. Vinson seconded the motion, motion carried.
- Mr. Cobb presented the by-laws to the board
 - o Ms. Warren made the motion to approve the NWJC Tourism Commission by-laws
 - o Mr. Vinson seconded the motion, motion carried
- Mr. McDonald updated the board regarding the website with increased web traffic.
- Mr. Cobb informed the board the next meeting will be July 19, 2018.
- Mr. Quigg made the motion to adjourn the meeting at 11:46AM seconded by Ms. Warren. Motion Carried.